



**PERC**

Pesticide Educational Resources Collaborative

## **Request for Advisory Board Applications for Project Year 2017**

**The Pesticide Educational Resources Collaborative (PERC) led by University of California of Davis Extension and Oregon State University invites applications for Advisory Board positions during the 2017 Project Year.**

**About PERC:** The PERC is funded by a 5-year (2016-2020) cooperative agreement (#X8-83616301) from the U.S. EPA which will support the development of resources and materials on the safe use of pesticides by applicators and handlers in agricultural, commercial, and residential settings. This cooperative agreement will help meet a greater need for collaboration and resources because of revisions to the [Worker Protection Standard](#) and [Certified Applicator](#) regulations. Materials could include brochures, factsheets, posters, videos, manuals, and mobile tools, while addressing the needs of low-literacy and multilingual audiences. These materials will help prevent pesticide exposure incidents for pesticide applicators and handlers, workers, and their families. The PERC supports the US Environmental Protection Agency (EPA)'s Strategic Goal 4: Ensuring the safety of chemicals and preventing pollution.

**Role of the Advisory Board:** PERC's major activities will be informed and promoted by a diverse Advisory Board (AB) representing key groups of stakeholders from different geographic regions and sectors. AB members will be retained through a minimum of approximately 12-month intervals. They are expected to represent their constituencies on unmet needs, participate in prioritization, review draft materials produced through the cooperative agreement, and promote finished products in their regions/sectors. The AB will be well suited to consider and respond to regulatory changes, such as the November 2015 revisions of the Worker Protection Standard (WPS) and the December 2016 revisions to the Certification Rule (40 CFR Part 171), with representation from federal, state and tribal regulators, academic and private educators, and professional associations.

**Advisory Board Job Description & Qualifications:** see the attached documents or following pages.

**Eligibility:** State and tribal regulators, academic and private educators, farmworker advocates, and representatives from professional associations are encouraged to apply. A limited amount of funding is available for compensation of an AB member's time and travel, pending the applicant's eligibility to accept payment under the rules governing this cooperative agreement. Participation may also be considered as in-kind.

**Application Procedure & Selection:** A one-page letter of interest including a description of the applicant's qualifications, how they meet the position description, and the applicant's compensation requirements must be submitted by **Monday, February 13, 2017**. For simplicity's sake, we suggest cutting and pasting all relevant bullets from the list of attached qualifications into your letter. PERC administrators from the University of California of Davis Extension and Oregon State University will make the final selections and will notify all applicants of their decision by March 13, 2017.

**Application receipt deadline: Monday, February 13, 2017. Earliest starting date: ~ April 1, 2017.**

Please send a PDF or Microsoft Word version of the 1-page letter to Hannah Moore at [hlmoore@ucdavis.edu](mailto:hlmoore@ucdavis.edu). For questions, please contact Suzanne Forsyth ([spforsyth@ucdavis.edu](mailto:spforsyth@ucdavis.edu)).

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# Pesticide Educational Resources Collaborative (PERC) Advisory Board Job Description & Qualifications

## **Job Description - Summary**

Activities would include:

- a) Assist with identification of educational resources needs in identified constituency which advisory board member represents;
- b) Ensure that the PERC publications/outputs are optimized for the intended audience(s); and
- c) Field-test new pesticide educational resources/materials with appropriate audiences by way of delivering training.

## **Job Description – Duties**

40% Attend Board meetings by phone each month. Make contributions that represent your sector (see qualifications on page 2) and your region to the best of your ability. Attend one in-person meeting annually.

40% With time-bound expectations, review draft publications produced by the PERC and provide constructive feedback to the authors/production team(s). Make contributions that represent your geographic sector/region to the best of your ability.

20% Publicize the availability of PERC resources in the course of your routine travel, presentations, and/or newsletter-type venues. Relay any constructive feedback to the Advisory Board and/or the Board's Co-Chairs.

## **Job Description – Time Allocation**

It's desired that Board members serve a minimum of one year. The following are rough estimates of the average **annual** time commitment.

- Two (2) days traveling to attend up to one (1) workshop/meeting in person. Every effort will be made to convene the PERC Advisory Board meeting in conjunction with a national meeting which will leverage the greatest chance for maximum attendance. If such an event cannot be identified, then we will seek a meeting destination which offers ease of access and affordability. Board members may deliver presentations, solicit feedback about PERC resources, and/or represent the PERC in other ways.
- Four (4) days attending and/or preparing for PERC Advisory Board meetings, held monthly for approximately two hours.
- Five (5) – seven (7) days reviewing/revising PERC draft publications.

## **Competition/Conflict of Interest**

It is understood that Advisory Board members represent organizations that perform pesticide safety education activities, which may overlap with some PERC goals and/or publications. Selected Advisory Board members will commit to seeking win-win approaches that do not put the PERC in direct competition with any other entity.

# PERC Advisory Board Member Qualifications

The following list includes the desired qualifications for PERC Advisory Board Members, which the PERC administrators will seek through this simplified recruitment process.

**The Advisory Board will benefit from representatives who can collectively contribute in the areas described below. Please include in your 1-page letter of interest which of the following qualifications you have, and roughly how many years of experience you have in each area:**

- Have experience developing instructional materials and/or providing instruction about pesticide-related topics in writing or in person. (Required of all Advisers)
- Work in a University capacity providing pesticide safety instruction materials/programming to meet local needs.
- Work in a state-level regulatory capacity providing compliance assistance and instruction with pesticide-related regulations and/or administer a certification/training program for professional pesticide applicators.
- Routinely travel to deliver in-person instruction on pesticide topics.
- Have knowledge, experience, and connections in the communities that use pesticides in one of the following U.S. regions:
  - Southern
  - North Central
  - Southwestern
  - Western
  - Northeast
  - Great Plains
  - Pacific Island
- Work with the eXtension community as an expert in pesticide environmental stewardship, providing instruction via “Ask an Expert.”
- Have experience collaboratively developing nationally-applicable instruction materials that promote pesticide risk reduction.
- Hold a Pesticide Applicator’s license.
- Participate as an active member/part of AAPSE<sup>1</sup>, CTAG<sup>2</sup> Board, AAPCO<sup>3</sup>, and/or ASPCRO.
- Speak and/or write Spanish fluently, and is capable of reviewing instructional materials in Spanish for clarity, completeness, and accuracy.
- Work in an organization representing and instructing the pest control/pesticide industry, working with a variety of regional and state-level organizations.
- Work in an educational and/or regulatory capacity with tribes (which hold cooperative agreements with EPA/OPP) within the United States on pesticide-related issues.
- Work in a regulatory capacity at the federal level supporting certification/training programs for professional pesticide applicators.
- Work in an educational and/or regulatory capacity with farmworkers or their advocates, providing instruction on pesticide-related issues.

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<sup>1</sup> American Association of Pesticide Safety Educators

<sup>2</sup> Certification & Training Assessment Group

<sup>3</sup> Association of American Pesticide Control Officials